


DECISIONS DELEGATED TO OFFICERS

Decision title:	Appointment of MLCS3 to conduct stock condition surveys for 5000 properties within the HRA
Decision date:	10 April 2024
Source of delegation:	This decision was delegated to officers under Part 4.4 of the Council's Constitution: all executive functions except those in Part 4.5, 4.6 and 4.7 are delegated to the officers in the senior management structure.
What decision was made?	To award the Call-off Terms and Conditions: Schedule 5 to Framework Agreement to MLCS3 to carry out stock condition surveys to 5000 properties for two years for the sum of £200,000, following a mini-competition on the Building Surveying Services framework.
Purpose:	Oxford City Council is looking to start stock condition surveys on the first tranche of its HRA properties, which will comprise approximately 5000 homes. The results of the surveys are expected to support the Council's capital investment programmes which will include external, internal and communal programmes of work; a programme of carbon reduction measures; and a programme of structural repairs.
Reasons:	The decision enables the stock condition surveys to be undertaken.
Decision made by:	Nerys Parry, Head of Housing Services
Other options considered:	The option not to make the appointment was rejected as it would not allow the stock condition surveys to be undertaken.
Documents considered:	None
Key or Not Key:	Not Key
Wards significantly affected:	None
Declared conflict of interest:	None
This form was completed by:	Bill Chamberlain Building Engineering Contracts Manager
Name & title:	
Date:	21 March 2024

Approval checklist

<i>Approver</i>	<i>Name and job title</i>	<i>Date</i>
Decision maker	Nerys Parry, Head of Housing Services 	10 April 2024